

**Committee on Employment of People with Disabilities  
Wednesday, May 20, 2014 from 8:30 am – noon  
Prairie Rose Room – Prairie Hills Plaza  
1237 W. Divide Ave., Bismarck, ND**

**Members Present**

Tina Bay	Barb Murry	Vickay Gross
Chad Kourajian	Gerry Teevens	Paul Vardanega
Cheryl Wescott	Eric Wittliff	

**Members Absent**

Ryan Volk

**Others Present**

Amy Armstrong	Barb Burghart	Russ Cusack
Marv Erhardt	Steve Schanandore	Patty Wanner

**Roll Call**

Russ Cusack called the meeting to order. Roll call was taken and introductions were made. Barb Murry facilitated the remainder of the meeting.

**Approval of Agenda**

A review of the bylaws was added to the agenda.

**Approval of February 2014 Minutes**

**Action: A motion was made by Gerry Teevens and seconded by Tina Bay to approve the February 2014 minutes. Motion carried.**

**Membership**

Patty Wanner reported all positions have been filled.

**Collaboration – Stakeholder Work Groups**

Russ Cusack discussed the opportunity for collaboration and sharing among the work groups focusing on competitive and integrated employment. The Employment Learning Community and NDACP are presenting to the Committee today. Members from Olmstead Commission, APSE – Employment First, and the State Community of Practice on Transition – Employment Subcommittee are invited to attend the August meeting to present on their work efforts.

Marv Erhardt will analyze the information shared from the different work groups and will assist in putting a plan in place to move the Committee forward with its goal of competitive and integrated employment as the first option.

**Employment Learning Community**

Amy Armstrong provided an overview of the Employment Learning Community (ELC) – Employment First Initiative. Included in the overview was the vision and purpose of the ELC, history of the funding, goals and strategies, barriers to reaching the goals, and a

status of efforts to date. Amy indicated the ELC would like to collaborate with all employment related work groups and would like to see a cohesive plan to avoid duplication and move North Dakota forward.

Handouts were provided and will be made available upon request.

### **NDACP – Employment Options Committee**

Barb Murry provided an overview of the NDACP – Employment Options Committee. Included in the overview was the vision and purpose of the committee, funding information, goals and strategies, barriers to reaching the goals, and a status of efforts to date. Barb indicated the Employment Options Committee can collaborate through sharing of expertise, training, and information.

Barb also provided a summary of the 2012 Employment Survey. The purpose of the survey was to develop a substantial amount of quality information that would serve as a baseline of data regarding community employment services and become a significant resource that would be available to various groups and individuals to utilize in assessment and planning.

Handouts were provided and will be made available upon request.

### **Review and Approval of Draft By-Laws**

Barb Murry facilitated the review and approval of the by-laws.

**Action: A motion was made by Eric Wittliff and seconded by Gerry Teevens to add language to limit the number of terms a member can serve to two consecutive terms. Motion carried.**

**A motion was made by Cheryl Wescott and seconded by Vickay Gross to add language allowing for an honorarium to members for lost compensation on an individual basis. Motion carried.**

**A motion was made by Eric Wittliff and seconded by Vickay Gross to amend the previous motion and add language to limit the amount to \$120 per person per meeting. Motion carried.**

**A motion was made by Eric Wittliff and seconded by Cheryl Wescott to include language allowing attendance via conference call. Also after two absences, the Chair will issue a letter giving the option to resign or attend. Motion carried.**

**A motion was made by Eric Wittliff and seconded by Cheryl Wescott to amend the previous motion and include only language regarding the conference call attendance and remove the language relating to members missing two meetings. Motion carried.**

**A motion was made by Vickay Gross and seconded by Tina Bay to add language allowing paper ballot through email in addition to mail. Motion carried.**

**A motion was made by Chad Kourajian and seconded by Vickay Gross to approve the bylaws as discussed and amended. Motion carried.**

The next meeting is scheduled for Wednesday, August 20, 2014, from 9 a.m. – noon.

Meeting adjourned at noon.